KLLM INDEX OF SATELLITE COMMUNICATIONS
FROM TRUCK TO SYSTEM

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MACRO’S 19 – 20 SHOULD ONLY BE REQUESTED WHEN FLEET SUPERVISOR IS ON DUTY.
PROPER ORDER OF QUALCOMM MESSAGES FOR A SINGLE PICK-UP SINGLE DELIVERY TEMPERATURE CONTROLLED LOAD.

AFTER RECEIVING LOAD INFORMATION AND WRITING DOWN TRIP NUMBER (WHICH MAY BE LISTED AS ORDER # OR MANIFEST# ON YOUR LOAD INFORMATION), NEXT WRITE DOWN YOUR SHIPPER AND RECEIVER CUSTOMER NUMBERS.

FIRST, SEND MACRO #26 FOR DIRECTIONS TO THE SHIPPER AND RECEIVER. YOU MUST SEND THIS MACRO FOR THE SHIPPER USING THE SHIPPER’S CUSTOMER NUMBER, THEN SEND IT AGAIN WITH THE RECEIVER’S CUSTOMER NUMBER TO RECEIVE DIRECTIONS FOR BOTH THE SHIPPER AND RECEIVER.

AFTER READING ALL THE LOAD INFORMATION AND DIRECTIONS AND YOU HAVE A CLEAR UNDERSTANDING OF THEM, YOU SHOULD SEND MACRO #3 ROLLING TO LOAD. BE SURE TO PRE-COOL YOUR TRAILER.

NEXT, AFTER ARRIVING TO SHIPPER YOU SHOULD SEND MACRO #4. DO THIS IMMEDIATELY UPON ARRIVAL. BE SURE TO ENTER THE PROPER CUSTOMER NUMBER AND TRAILER NUMBER. IF NOT YOU WILL RECEIVE AN ERROR MESSAGE. REMEMBER – DO NOT FILL IN THE DATE AND TIME AT THE END OF MACRO #4.

AFTER YOU ARE LOADED AND HAVE YOUR BILLS OF LADING IN YOUR HAND AND YOU ARE FREE TO GO, SEND MACRO #7, (LOADED AND ROLLING). BE SURE TO ENTER THE PROPER TRAILER AND CUSTOMER NUMBER. DO NOT FILL IN THE DATE AND TIME AT THE END OF MACRO #7. BE SURE TO CHECK YOUR REEFER SET POINT AND VENT DOOR TEMPERATURE.

DURING TRANSIT YOU SHOULD SEND MACRO #2 TEMPERATURE CHECK CALL AT LEAST TWICE A DAY UNLESS INSTRUCTED TO SEND MORE OFTEN.

ONCE YOU ARRIVE TO THE RECEIVER YOU SHOULD SEND MACRO #4, ARRIVE FOR DELIVERY. BE SURE TO ENTER THE CORRECT CUSTOMER NUMBER FOR THE RECEIVER AND TRAILER. PLEASE, REMEMBER NOT TO FILL OUT THE DATE AND TIME AT THE END OF MACRO #4.

LAST, YOU SHOULD SEND MACRO #10 DELIVERED AND WAITING IF YOU DO NOT HAVE ANY OS&D PROBLEMS. IF YOU HAVE ANY OS&D ISSUES BE SURE TO SEND MACRO #18 AND WAIT TO RECEIVE A RESPONSE BEFORE SENDING MACRO #10. DO NOT FILL OUT THE TIME AND DATE AT THE END OF MACRO #10.


YOU ARE NOW READY FOR YOUR NEXT LOAD. PLEASE, ALWAYS REMEMBER TO BE SAFE AND CAREFUL.
YOU DO NOT HAVE TO TURN THE UNIT ON. WHenever THE TRUCK IS RUNNING THE UNIT IS ON.

TO SIGN ON:

1. PRESS THE OPTION KEY
2. PRESS THE DOWN ARROW KEY FOUR (4) TIMES
3. SELECT THE ‘SIGN ON’ OPTION BY PRESSING THE NUMBER 2 (TWO) KEY
   
   **NOTE:**
   YOU MAY NEED TO SIGN PREVIOUS DRIVER OFF. IF SO, YOU DO THIS BY PRESSING THE NUMBER 3 (THREE) KEY AND ANSWERING ‘Y’ FOR YES. AT THIS POINT PRESS THE OPTION KEY AND REPEAT STEPS 1 – 3.
4. ENTER YOUR 5 DIGIT ID NUMBER (**PAYROLL NUMBER**) AND PRESS THE ENTER KEY
5. YOU WILL BE ASKED TO CONFIRM YOUR ID NUMBER
6. ADD YOUR NAME AND THEN PRESS ENTER.

TO SEND A MESSAGE:

1. PRESS THE CREATE MSG KEY
2. TO CONTACT YOUR FLEET SUPERVISOR PRESS THE ENTER KEY AND TYPE YOUR FREE FORM MESSAGE AND PRESS THE SEND KEY TO SEND, THIS IS KNOWN AS MACRO #0
3. AT THIS TIME IF YOU KNOW THE MACRO NUMBER YOU WANT TO SEND YOU MAY ENTER THE NUMBER AND PRESS THE ENTER KEY.
4. IF YOU DO NOT KNOW THE MACRO NUMBER YOU WANT TO SEND YOU CAN USE THE PLUS (+) AND MINUS (-) KEY TO SCROLL THROUGH THE MACRO LIST.
5. ONCE YOU HAVE SELECTED THE MACRO YOU WANT TO SEND, FILL OUT ALL THE INFORMATION ASKED FOR.
6. ONCE THIS IS COMPLETED, PRESS THE SEND MESSAGE KEY AND ANSWER ‘YES’ TO SEND.
7. TO REPLY TO SOMEONE PRESS THE ‘REPLY’ KEY AND TYPE YOUR MESSAGE AND PRESS ‘SEND’.
8. IT WOULD BE WISE TO DELETE ALL UN-NEEDED MESSAGES. TO DO THIS PRESS THE READ PREVIOUS KEY, CHECK THE MESSAGE TO MAKE SURE YOU WANT TO DELETE IT. IF SO, PRESS THE DELETE KEY, THEN ANSWER ‘Y’ FOR YES AT THE PROMPT.

RECEIVING A MESSAGE:

AFTER THE RED LIGHT GOES OFF:

1. PRESS THE READ NEXT KEY.
2. CHECK TRIP INFORMATION:
   SCAN THROUGH INFO CHECKING AS YOU GO DOWN TO SEE HOW MUCH TIME YOU HAVE TO PLAN YOUR TRIP. YOU MAY FIND OUT THAT YOU ONLY HAVE A LITTLE TIME BEFORE YOU START RUNNING BEHIND. THIS IS WHEN YOU GRAB ONLY THE INFO THAT WILL GET YOU TO THE SHIPPER. YOU CAN GO BACK AND GET THE REST OF THE INFO WHILE YOU ARE WAITING TO LOAD OR WASH TRAILER OUT.
3. QUESTIONS TO ASK YOUR SELF ABOUT LOAD INFORMATION:
   - HOW MANY MILES TO THE SHIPPER?
   - HOW MANY HOURS WILL IT TAKE TO GET TO SHIPPER?
   - WHAT IS THE APPOINTMENT TIME AND HOW MUCH EXTRA TIME DO I HAVE?
   - WHAT TIME ZONES ARE MY APPOINTMENTS IN?
   - WILL I DROP THE TRAILER?
   - DO I NEED REEFER FUEL?
   - DO I NEED A TRAILER WASH OUT?
   - DO I NEED PALLET?
   - ARE THERE MULTIPLE PICK UPS OR DROPS?
   - HOW DO I GET TO THE SHIPPER? (MACRO #26)
   - DO I HAVE A HAZMAT LOAD AND IS THE ROUTING CORRECT FOR HAZMAT?

(continued on next page)
4. WRITE DOWN SHIPPER AND RECEIVER INFO.
5. WRITE DOWN ROUTING INFO.
6. DO MACRO #3 (ROLLING TO LOAD) ON QUALCOMM.

ARRIVE AT SHIPPER:

1. DO A MACRO #4 (ARRIVE TO LOAD) ON QUALCOMM.
2. CHECK IN WITH SHIPPER

QUESTIONS TO ASK YOUR SELF:
- WHAT IS MY ROUTING?
- WHERE ARE THE STATE SCALES AND WHERE CAN I WEIGH MY TRUCK?
- WHERE DO I GET FUEL?
- WHERE IS MY LAST FUEL STOP DESTINATION?
- WHERE AM I GOING TO FUEL WHEN I LEAVE?
- HOW MANY MILES IS IT BETWEEN THE TWO STOPS?
- AND DO I HAVE TO FUEL ANY MORE?

3. DO A MACRO #7 (LOADED AND ROLLING) ON QUALCOMM. YOU MUST HAVE THE BILL OF LADING IN YOUR HANDS BEFORE DOING THE MACRO #7.
4. WRITE YOUR TRIP NUMBER IN THE UPPER RIGHT HAND CORNER OF THE BILLS.

ARRIVING AT RECEIVER:

1. DO A MACRO #4 (ARRIVE FOR DELIVERY) ON QUALCOMM
2. CHECK IN WITH RECEIVER
3. DO WHAT EVER THE RECEIVER ASKS YOU TO DO.
4. BACK INTO DOCK.
5. UNLOAD TRAILER
- GET PRIOR APPROVAL FOR ANY LUMPER FEES. FROM YOUR DISPATCHER OR O.E.C. DEPT.
6. DO A MACRO #10 (DELIVERED AND WAITING), OR DO A MACRO #9 (STOP OFF DELIVERED). IF YOU STILL HAVE PRODUCT ON THE TRAILER.
7. VERY IMPORTANT: IF YOU HAVE OS&D YOU MUST DO A MACRO #18 BEFORE DOING THE MACROS # 9 OR 10.
8. IF YOU DID A STOP OFF DELIVERED MESSAGE CONTINUE ON TO THE NEXT DELIVERY AND DO EVERY THING OVER AS IF YOU WERE ARRIVING FOR DELIVERY.
EXPLANATION OF CANNED MESSAGES

MACRO #0

USED TO SEND COMMENTS TO YOUR FLEET SUPERVISOR – DO NOT USE THIS MACRO TO “REPLY” TO A MESSAGE. USE THE “REPLY” KEY.

MACRO #1  ACCIDENT MACRO – EMERGENCY USE ONLY

INVOLVED IN ACCIDENT AT:
LOC: ______________________
CITY: ______________ ST: ___
ARE THERE ANY FATALITIES? _ (Y/N)
ARE YOU INJURED? _ (Y/N)
ARE OTHERS INJURED? _ (Y/N)
HOW MANY VEHICLES INVOLVED? __
HAZARDOUS MATERIALS ON BOARD? _ (Y/N)
HAVE THE POLICE BEEN CALLED? _ (Y/N)
ARE THE POLICE ON THE SCENE? _ (Y/N)
DRIVER’S CELL PHONE #: ___-___-____
DRIVER WILL CALL TO REPORT ACCIDENT TO CLAIMS DEPARTMENT IN __ MINUTES.
DRIVER..YOU MUST CALL 800-925-1000 ASA P TO REPORT DETAILS OF THE ACCIDENT.

MACRO #2  TEMPERATURE CHECK CALL

ONLY SEND THIS MACRO IF TEMP CNTRLD LD
USE ‘-’ IF TEMP IS BELOW ZERO. EX. -20
SETTING ___ READING ___ MODE ___
TRLR # ___________
• THIS MACRO LETS YOUR FLEET MANAGER MONITOR THE TEMP ON YOUR LOAD
• DO THIS MACRO AT LEAST TWICE A DAY UNLESS ASKED TO DO MORE OFTEN

MACRO #3  ROLLING TO LOAD

SEND THIS MACRO WHEN YOU BEGIN ROLLING TO THE SHIPPER. BE SURE TO PRECOOL TRL IF THIS IS A TEMP CONTROLLED LOAD.

MACRO #4  ARRIVE TO LOAD / ARRIVED TO DELIVER

IF SEAL NOT INTACT CALL OS&D ASAP. EXT 5630
CUST# ________ TOOK IN TRLR __________
ENTER TEMPS ONLY IF TEMP CONTROLLED LD
USE ‘-’ IF TEMP IS BELOW ZERO. EX. -20
SETTING ___ READING ___ MODE ___
# OF KLLM PLLTS ON TRLR ___
# OF BLUE CHEP PLLTS ON TRLR ___
ENTER ACTUAL ARRIVE DATE/TIME BELOW IF YOU ARRVD AT CUST MORE THAN 15 MIN AGO
DATE __/__ TIME __:__ (CUSTS LOCAL TM)
** IF DROPPING TRLR, UNIT MUST BE AT LEAST 3/4 FULL OF FUEL

(EXAMPLE CONTINUED ON NEXT PAGE)
• **DO NOT** ENTER DATE AND TIME UNLESS YOU DID NOT DO MACRO 4 WHEN YOU ARRIVED
• DATE AND TIME MUST MATCH THE DATE AND TIME SHOWN ON QUALCOMM
• SENDING THIS MACRO LETS YOUR FLEET MANAGER THAT YOU HAVE ARRIVED.

**MACRO #5: SCHEDULE EQUIP MAINTENANCE/REPAIRS**

YOUR PHONE NUMBER: __-__-____
TRK REPAIR NEEDED? (_Y/N)_
TRK PM NEEDED? (_Y/N)_ ODOMETER ______
TRL REPAIR OR PM NEEDED? (_Y/N)_
ENTER TRL# IF REPAIR/PM NEEDED: ____________
IF ALREADY ROUTED TO KLLM SHOP, ENTER
SHOP NAME: _______ ARRIVE DATE __/__
COMMENTS: __________________________________________

**MACRO #6 TRAILER DROP / PICKUP**

CUST#: _______
LEAVE BLANK IF U DID NOT DROP A TRLR
DROPPED TRLR ___________ EMPTY? _ Y/N
LEAVE BLANK IF U DIDN'T PICK UP A TRLR
TRLR PICKD UP ___________ EMPTY? _ Y/N
ENTER ACTUAL DROP/PICK DATE/TIME BELOW
IF DRP/PCK OCCURD MORE THAN 15 MIN AGO
DATE __/__ TIME __:__ (CUSTS LOCAL TM)
- IF YOU RECIEVER AN 'ERROR' MESSAGE SEND A MACRO #0 WITH THE CUSTOMER # AND
  PROPER TRAILER # AND ROLL.
- IF YOU NOTICE DAMAGE ON THE TRAILER WHEN YOU PICK IT UP YOU MUST SEND A MACRO
  #35 TO YOUR FLEET SUPERVISOR TO KEEP YOU FROM GETTING CHARGED FOR ANY DAMAGE
  FOUND BY THE NEXT DRIVER TO PULL THE TRAILER.

**MACRO #7 LOADED AND ROLLING**

VIP: NOTE SEAL# ON BILLS
CUST# _______ TOOK OUT TRL _______
B/L# _______________ BARCODE __________
# OF KLLM PLLTS ON TRLR ___
# OF BLUE CHEP PLLTS ON TRLR ___
WEIGHT _____ PIECE COUNT _____
ENTER TEMPS ONLY IF TEMP CONTROLLED LD
USE '-' IF TEMP IS BELOW ZERO. EX. -20
SETTING ___ READING ___ MODE ___
ENTER ACTUAL DEPART DATE/TIME BELOW IF
YOU LEFT CUSTOMER MORE THAN 15 MIN AGO
DATE __/__ TIME __:__ (CUSTS LOCAL TM)
** SND MAC46 TO RPT BARCODE IF U MUST G
ET FLT SUPERVISOR TO PERFORM L CALL **
** WHEN POSSIBLE OS&D OCCURS DURING
LOADING, SEND MACRO #18 (OS&D)

**MACRO #8 FUEL LEVEL**

TRACTOR FUEL TANK LEVEL:
1/8,1/4,3/8,1/2,5/8,3/4,7/8,FULL
A B C D E F G H
PUT IN THE APPROPRIATE LETTER: ___
MACRO #9  STOPS OFF DELIVERED

CUST# _______ TRLR# _______
ENTER TEMPS ONLY IF TEMP CONTROLLED LD
USE ‘-’ IF TEMP IS BELOW ZERO. EX. -20
SETTING ___ READING ___ MODE ___
EMPTY PLLTS RETURNED TO TRLR ___
ENTER ACTUAL DEPART DATE/TIME BELOW IF
YOU LEFT CUSTOMER MORE THAN 15 MIN AGO
DATE __/____ TIME :__ : (CUSTS LOCAL TM)
• DO NOT ENTER DATE/TIME UNLESS YOU FORGOT TO DO MACRO #9 EARLIER.

* WHEN YOU HAVE MULTIPLE STOPS SEND MACROS IN THE FOLLOWING SEQUENCE:

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• SHOULD YOU HAVE OS&D YOU CANNOT DO THE MACRO #9. YOU MUST CLEAR UP THE OS&D PROBLEM FIRST. DO NOT LEAVE THE RECEIVER/SHIPPER UNTIL YOU RECEIVE YOUR CLAIM # FROM THE OS&D DEPT.

MACRO #10  DELIVERED AND WAITING

TRLR# SHOULD BE ENTERED. LEAVE BLANK
ONLY IF BOBTAILING FROM CONSIGNEE LOC.
TOOK OUT TRLR#: _______
EMPTY PLLTS RETURNED TO TRLR ___
ENTER ACTUAL EMPTY DATE/TIME BELOW IF
YOU EMPTIED MORE THAN 15 MINS AGO.
DATE __/____ TIME :__ : (CUSTS LOCAL TM)
TRACTOR FUEL TANK LEVEL:
1/8, 1/4, 3/8, 1/2, 5/8, 3/4, 7/8, FULL
A B C D E F G H
PUT IN THE APPROPRIATE LETTER: _____
• IF POSSIBLE OS&D, SND MACRO 18 & GET
OS&D APROVAL B4 SNDING THIS MACRO *

MAKE SURE YOU HAVE ‘NO’ OS&D PROBLEMS BEFORE YOU DO MACRO #10
• IF YOU HAVE OS&D PROBLEMS MAKE SURE YOU DO A MACRO #18 AND GET CLAIM # BEFORE YOU LEAVE THE RECEIVER AND THEN DO YOUR MACRO #10.

FAILURE TO SEND MACRO #10 CORRECTLY WILL COST YOU MONEY. YOU CANNOT BE DISPATCHED UNTIL THIS MACRO HAS BEEN SENT. DELAYS IN SENDING THE MACRO #10 WILL DELAY YOUR NEXT DISPATCH AND COST YOU MONEY.

MACRO #11  D.O.T. ANNUAL REVIEW

I CERTIFY THAT THE FOLLOWING IS A TRUE 
& COMPLETE LIST OF TRAFFIC VIOLATIONS
(OTHER THAN PARKING VIOLATIONS) FOR
WHICH I HAVE BEEN CONVICTED OR FORFEIT
ED BOND OR COLLATERAL DURING THE PAST
12 MONTHS.   VEH
DATE OFFENSE LOCATION TYPE
__/__/__ ___________ ____________ __
__/__/__ ___________ ____________ __
(EXAMPLE CONTINUED ON NEXT PAGE)
IF NO VIOLATIONS ARE LISTED ABOVE, I CERTIFY THAT I HAVE NOT BEEN CONVICTED OR FORFEITED BOND OR COLLATERAL ON ACCOUNT OF ANY VIOLATION REQUIRED TO BE LISTED DURING THE PAST 12 MONTHS.

DATE OF CERTIFICATION __/__/__

DRIVER SIGNATURE ________________

SSN: ___-__-____

MACRO #13 MISCELLANEOUS PO’S

ORDER#: ______ MISC ITEMS $___

COMMENTS: __________________________________________

* USED ONLY FOR ITEMS THAT DO NOT HAVE A BLANK ON MACROS 54, 56, 58

MACRO #16 ROAD BREAKDOWN

ORDER#: ______________

TRUCK PROBLEM? (Y/N) __

TRLR PROBLEM? Y/N _ TRLR# __________

PROBLEM WITH REEFER? (Y/N) __

ENTER TEMPS ONLY IF TEMP CONTROLLED LD USE ‘-’ IF TEMP IS BELOW ZERO. EX. -20

SETTING ___ READING ___ MODE ___

BE BRIEF BUT SPECIFIC:

TRUCK PROBLEM: ______________________________________

________________________________________

TRAILER PROBLEM: ________________________

________________________________________

________________________________________

GIVE EXACT LOCATION: _________________

________________________________________

________________________________________

GET APPROVAL FROM ROAD BREAKDOWN BEFORE MAKING ANY REPAIRS OR PURCHASES

* THE MOST IMPORTANT THING ABOUT MACRO #16 IS TROUBLE SHOOTING THE PROBLEM. GIVE ROAD BREAKDOWN GOOD INFORMATION AND YOU MAY BE ASSISTED MORE QUICKLY.

MACRO #17 ROAD BREAKDOWN PO REQUEST

* USE THIS MACRO ONLY WHEN YOU PAID CASH FOR SERVICES.

ORDER#: ______________

TRUCK SERVICE? (Y/N) __

TRAILER SERVICE? (Y/N) _

TRLR#: ___________

VENDR#: ______ GIVEN BY ROAD BREAKDOWN

VENDOR NAME: _______________

ADDRESS: _____________________

CITY: ___________ ST: __

PHONE: ___ - ___ - ____

DESCRIPTION:

PARTS: ______________________ $ ___.

LABOR: ______________________ $ ___.

MISC: _______________________ $ ___.

(EXAMPLE CONTINUED ON NEXT PAGE)
TAX: ______________________ $ ___. __
INV#: _________________ TOTAL $ ___. __
MOTEL: ______________________ $ ___. __
TAX: _________________________ $ ___. __
INV#: __________________ TOTAL $ ___. __

- THIS MACRO IS USED TO REIMBURSE YOU FOR EXPENDITURES THAT YOU PAID OUT OF YOUR POCKET OR ISSUED A COM-CHECK FOR.

MACRO #18   OS&D

** OS&D ** MACRO IS 3 PAGES LONG - PLEASE FILL IN ALL BLANKS B4 SENDING

ORDER# _______ CUST# _______
BOL# ____________ INV# ____________
REFERENCE# ______ SEAL # ______
#PCS SHIPPED______ # SIGNED FOR _____
BILLS SIGNED "SEAL INTACT" (Y/N) _
CUST SEAL? (Y/N) _ KLLM SEAL? (Y/N) _
TEMPERATURE CONTROLLED LOAD? (Y/N) _
USE '-' IF TEMP IS BELOW ZERO. EX. -20
SETTING ___ READING ___ MODE ___
DESCRIBE CONDITION OF DAMAGED PRODUCT:

______________________________________
______________________________________
LIKELY CAUSE OF PRODUCT DAMAGE: ______
HAZ MAT (Y/N)? _ CHEMICALS (Y/N)? _
DID DRIVER VERIFY CASE COUNT (Y/N)? _
TRLR STILL AT CUSTOMER YARD (Y/N)? _
PRODUCT #CS #CS #CS DESCRIBE REJ
CODE OVER SHRT DAMG PRODUCT Y/N

______________________________________
______________________________________
______________________________________

** GET REPLY & CLAIM # B4 LEAVING DOCK.

- FAILURE TO HANDLE MACRO #18 PROPERLY WILL COST YOU. FOLLOW THE PROCEDURES AND THERE WILL BE NO PROBLEMS. YOU MUST HAVE YOUR BILLS IN YOUR HAND. DO NOT FORGET YOUR CLAIM #: WRITE CLAIM # ON BILLS, CIRCLE IT AND INITIAL. THEN WRITE CLAIM # IN SAFE PLACE FOR FUTURE REFERENCE.

MACRO #19   ADVANCE REQUEST

AMOUNT $___.__ PAYROLL# ______
NAME: _________________________
REASON: _________________________
ORDER: _______

- PLEASE HANDLE ALL ADVANCES DURING OFFICE HOURS OF YOUR FLEET MGR.

MACRO #20   DRIVE-BY/TIME-OFF REQUEST

DRIVE-BY? (Y/N) _ TIME-OFF? (Y/N) _
REQUESTED START DATE: __ / __ / __
DRIVE-BY CITY: ____________ ST: __

- MAY ONLY BE REQUESTED DURING OFFICE HOURS OF YOUR FLEET MANAGER.
MACRO #22  SWAP OUT COMPLETED

SWAPPED WITH TRK#: ______
OLD TRLR# _______ NEW
ENTER TEMPS ONLY IF TEMP CONTROLLED LD
USE '-' IF TEMP IS BELOW ZERO. EX -20
SETTING ___ READING ___ MODE ___

MACRO #23  ARRIVED AT KLLM TERMINAL (NOT USED AT THE JACKSON OR ATLANTA YARDS)

CUST#: _______ TRLR#: _______
ENTER TEMPS ONLY IF TEMP CONTROLLED LD
USE '-' IF TEMP IS BELOW ZERO. EX. -20
SETTING ___ READING ___ MODE ___
LEAD DRIVER TAKING TIME-OFF (Y/N) _
CO - DRIVER TAKING TIME-OFF (Y/N) _

MACRO #25  DIRECTIONS TO CUSTOMERS DOOR

* REQUEST LOCAL DIRECTIONS TO NEXT CUST *
THIS MACRO RETURNS THE LAST 15 MILES OF
DIRECTIONS TO NEXT CUST STOP. ALL ARV
& DEPART MACROS FROM PREVIOUS STPS
MUST HAVE BEEN SENT B4 USING THIS MACRO

MACRO #26  REQUEST DIRECTIONS

CUSTOMER# _______ AND/OR VENDOR# _______
• REMEMBER TO LEAVE THE VENDOR # BLANK AND YOU MUST REQUEST TWO SEPARATE SETS OF
DIRECTIONS FOR THE SHIPPER AND RECEIVER.

MACRO #27  PERMITS

_____________________________
_____________________________
_____________________________

MACRO #28  REQUEST PAYROLL INFORMATION

SOCIAL SECURITY NBR: _____-_____-_______

MACRO #29  REQUEST TRAINER BONUS DETAIL

EMPL# _____

MACRO #30  REQUEST ESTIMATED REVENUE OWNER OPERATORS ONLY!!!!

ORD #: __________________ ON KLLM TRAILER? (Y/N) ___

MACRO #31  REQUEST BONUS RECAP INFORMATION

EMPL# _____

MACRO #32  REQUEST IDLE MILES / PERCENTAGE

EMPL# _____

MACRO #33  REQUEST SAFETY POINTS INFORMATION

EMPL# _____
MACRO # 35  PICKED UP DAMAGED

EMPL# _____ TRK DAMG?(Y/N) _ # ______
TRL DAMG? (Y/N) _ # ______
CITY ______________________ ST __
BREIF DESC ______________________
DETAIL DESC _______________________
___________________________________
___________________________________

MACRO # 36  DETENTION REQUEST

ORDER# _______ CUSTOMER# ___________

MACRO #37  DOT TRACTOR INSPECTION

** DOT TRACTOR INSPECTION REPORT **
DRIVER ID: ______ HUB: ______ MI
DATE/TIME_/_/_: ___
° ANY DEFECTS FOUND? (Y/N)
PLACE "X" TO MARK DEFECT
_ AIR BRAKE SYS _ CAB/BODY/DOORS
_ COUPLING DEV'S _ DRIVER CONTROLS
_ DRIVER SEAT _ EMG/EQUIP SAFETY
_ EXHAUST SYS _ FRAME/CARGO BDY
_ FUEL SYS _ GENERAL/OTHER
_ GLASS/MIRRORS _ HEATER/DEFROSTR
_ HORN _ HYDRL BRAKE SYS
_ LAMPS/REFLECTRS _ STEERING
_ SUSPENSION SYS _ TIRES
_ WHLS/HUBS/FSTN _ WINDSHLD WIPERS
REMARKS: _______________________________________
_____________________________________

MACRO #38  REQUEST OWNER OPERATOR PAY RECAP OWNER OPERATORS ONLY!!!!

LEASE OPERATOR #:_____________________

MACRO #39  MTA SCHOLARSHIP

* INFO ON MS TRUCK ASSOC SCHOLARSHIP *
* SEND THIS MACRO IF YOU HAVE A CHILD
* THAT IS A JUNIOR OR SENIOR IN A MS
* COLLEGE AND ARE INTERESTED IN
* RECEIVING INFO ON THE MS TRUCK ASSOC
* SCHOLARSHIP. TIME IS RUNNING OUT...
* SEND THIS MACRO TODAY IF INTERESTED!
NAME: ___________________________________
MAILING ADDR: ___________________________
ADD LINE 2: _____________________________
CITY: _________________________
STATE: _ ZIP: _______
PHONE#: ___________________

MACRO #40  REQUEST LEASE PURCHASE REPORT CARD

LEASE OPERATOR #: ___________________
SETTLEMENT DATE: __/__/____

12
MACRO #41  REQUEST INFO ON LEASE PURCHASE PROGRAM

CONTACT NAME: _________________________
PHONE NUMBER: _________________________

MACRO 42  DOT TRAILER INSPECTION REPORT

** DOT TRAILER INSPECTION REPORT **
TRAILER: _______________
DRIVER ID: _______________
DATE/TIME: ___/___/___
° ANY DEFECTS FOUND? (Y/N)
PLACE "X" TO MARK DEFECT
  _ AIR BRAKE SYS       _ CARGO SECUREMNT
  _ COUPLING DEVS      _ HAZMAT/DNG GOOD
  _ ELEC BRAKE SYS     _ EXHAUST SYS
  _ FRAME/CARGO BDY     _ FUEL SYS
  _ GENERAL/OTHER       _ HEATER/DEFROSTR
  _ HYDRL BRAKE SYS    _ LAMPS/REFLECTRS
  _ SUSPENSION SYS      _ TIRES
  _ WHLS/HUBS/FSTN
REMARKS: ______________________________

MACRO #43  REQUEST LAST TRACTOR INSPECTION

MACRO #44  REQUEST LAST TRAILER INSPECTION

MACRO #45  HOURS OFF DUTY/SLEEPER BERTH
STARTING ___ HRS OFF DUTY/SLEEPER BERTH

MACRO #47  LAYOVER P.O. REQUEST

******* LAYOVER P.O. REQUEST *******
LAST ORD# B4 LAYOVER _________
LAYOVER START DATE/TIME ___/___/___
LAYOVER END DATE/TIME ___/___/___

MACRO #48  CERTIFY TRACTOR DEFECT REPAIRS

** DRIVER CERTIFY DEFECTS REPAIRED **
DATE/TIME: ___/___/___
HAVE ALL DEFECTS BEEN REPAIRED? Y/N __
CERTIFIED BY DRIVER ID: ___________

MACRO #49  CERTIFY TRAILER REPAIRS MADE

** DRV CERTIFY TRLR DEFECTS REPAIRED**
TRAILER: _________
DATE/TIME: ___/___/___
HAVE ALL DEFECTS BEEN REPAIRED? Y/N __
CERTIFIED BY DRIVER ID: ___________

MACRO #51  TYSON DEDICATED INTEREST

DRIVER CODE: _______
NAME: _________________________
HOME CITY: ____________________
HOME STATE: __
(EXAMPLE CONTINUED ON NEXT PAGE)
PHONE: __________
NOTES: ______________________________________

MACRO #52  MILLION MILER MILE STATUS

EMP# ______

MACRO #53  O/O REEFER FUEL RECEIPTS

EXPENSE OCCURRED ON ORDER # ______
PAYROLL # ______ TRAILER # ______
FUEL STOP ________ STATE ______
# OF GALLONS PURCHASED ______
PPG NOT REQUIRED FOR TERMINAL FUEL
PRICE PER GALLON $ ______
DATE OF PURCHASE ______/

MACRO #54  TOLL P.O. REQUEST

EXPENSE OCCURRED ON ORDER # ______
PAYROLL#: ______
AMOUNT     ST  AMOUNT     ST  AMOUNT     ST
$____.__        __  $____.__        __  $____.__        __
$____.__        __  $____.__        __  $____.__        __
$____.__        __  $____.__        __  $____.__        __

MACRO #56  TRIP RECEIPTS

IF TOLLS USE MAC54; IF CASH FUEL MAC58
************************************************
WHEN ASKED BELOW, INDICATE ‘C’ IF ITEM
IS TO BE CHARGED TO KLLM OR ‘R’ IF
ITEM SHOULD BE REIMBURSED TO DRIVER.
EXPENSE OCCURRED ON ORDER # ______
PAYROLL#: ______
UNLOAD $____.__ CUSTOMER # ____________
PIECES ______ CHG/RMB __ (C,R)
WASHOUT $____.__ NAME __________________
CITY ___________________ ST ___ TL _______
PHONE # ___-___-____ CHG/RMB __ (C,R)
PALLETS $____.__ # OF PALLETS ______
NAME _________________________
CITY __________________ ST ___
PHONE # ___-___-____ CHG/RMB __ (C,R)
LOAD $____.__ CUSTOMER # ____________
PIECES ______ CHG/RMB __ (C,R)
SPOTTING $____.__ CUSTOMER # ____________
CHG/RMB __ (C,R)
SCALE $____.__ CHG/RMB __ (C,R)
COMDATA $____.__
PHONE $____.__
LOAD LOCKS $____.__ TRAILER # _______
MOTEL $____.__ NAME __________________

MACRO #57  SPARE TIRE BOUNTY

* SEND THIS WHENEVER SPARE TIRE USED *
YOUR $40 BOUNTY WILL APPEAR IN PROLL
AFTER WE RECEIVE INVOICE FROM VENDOR
AND VERIFY SPARE WAS INSTALLED.
TRUCK# _____ SPARE PUT ON TRUCK? _ Y/N
TLR# _____ SPARE PUT ON TRLR? _ Y/N
DATE SPARE TIRE WAS INSTALLED: __/__

MACRO #58  MESSAGE TO PAYROLL

*** SEND SATELLITE MSG TO PAYROLL ***

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----------------------------------------
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MACRO #59  SUGGESTION BOX

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----------------------------------------
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MACRO #60  SCAN / BILLING / PAYROLL QUESTIONS

** USE IF YOU HAVE SCANNING OR BILLING QUESTIONS. ENTER ANY COMMENTS IN THE FIELDS PROVIDED AT END OF THE MACRO.

******************************************************************************

PO REJECTION:
PO# ___ ORDER _____ AMT $______

PO CHARGE BACK NOTICE:
PO# ___ ORDER _____ AMT $______

MACRO 63 SHOWS TRIP NOT PROCESSED:
ORDER _____ CONF# ________

SCAN DATE / TIME: __/__ __:__

RESCANNING REQUESTED BY BILLING DEPT:
ORDER _____ CONF# ________

SCAN DATE / TIME: __/__ __:__

REQUEST SCANNING LOCATION:
CITY __________ STATE __

HIGHWAY __________

MISSING BILL OF LADING MSG:
ORDER _____ CONF# ________

SCAN DATE / TIME: __/__ __:__

***** ENTER ALL COMMENTS BELOW: *****

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----------------------------------------
----------------------------------------

MACRO #62  LOG RESOLUTION

EMP# ____ I CERTIFY REVIEW OF MY LOG VIOLATIONS & UNDERSTAND FUTURE VIOLATIONS WILL RESULT IN ADDITIONAL DISCIPLINE.

• YOU SHOULD ALWAYS CONTACT THE LOG AUDIT DEPT. ANY TIME THAT YOU SHOULD RECEIVE THIS MESSAGE TO MAKE SURE THAT YOU KNOW ALL YOUR VIOLATIONS AND HOW TO CORRECT THEM. NOT FOLLOWING UP WITH THIS MESSAGE CAN RESULT IN YOU GOING TO THE NEXT LOG VIOLATION LEVEL.

MACRO #63  RECEIPT OF BILL OF LADING

ORDER # __________
- **USE THIS MACRO TO VERIFY IF PAYROLL HAS RECEIVED YOUR BILLS FROM A TRIP THAT YOU HAVE ALREADY COMPLETED.**

**IF AT ANY TIME YOU ENCOUNTER ANY PROBLEMS WITH YOUR QUALCOMM, CONTACT YOUR DISPATCHER A.S.A.P.**

**STANDARD ABBREVIATIONS USED IN SATELLITE COMMUNICATIONS**

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Explanation</th>
<th>Abbreviation</th>
<th>Explanation</th>
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<tr>
<td>&amp;</td>
<td>AND</td>
<td>PL</td>
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<td>R/R</td>
<td>RAIL ROAD TRACKS</td>
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Example of a typical trip and the order to do your Macro’s:

One stop / One delivery:

26 – Shipper directions
26 – Receiver directions
03 – Rolling to load
04 – Arrive to load
07 – Loaded and rolling
02 – Temperature check call
04 – Arrive to deliver
10 – Delivered and waiting